**How to Make Marching Band Payments on Charms**

1. Go to [www.charmsoffice.com](http://www.charmsoffice.com)
2. Click on Parents/Students/Members Login.



3. The school code is **Freeband**.



4. Enter your password to gain access to your account.



5. Click on the **Online Store**.



6. Click on the green button for the 2017 Marching Band Deposit.



7. Click on the $200.



8. Click on Update Cart.



9. Click on Checkout.



10. Click on “choose a payment option”, and choose Affinipay in the drop down menu.



11. Click on Process Payment.



12. Fill in your credit card information and finish with clicking on Complete Checkout. A receipt will be emailed to you.

