FHS Band Boosters Meeting – Monday, February 12, 2018

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| **Attendees:** | Kate Lemieux  Christina Danford  Brian Martin  MaryAnn Branch  Susan Bean  Rebecca Macias  David Whitaker  Kate Kuo  Laura Rossman  Kelly Good  Carolyn Ublehart | **Important Dates:** | Next Meeting: March 12, 2018 |

**Meeting Opened by** Kate Lemieux **at:** 7:01pm

**President’s Report:** Kate Lemieux

* Thanks for coming out
* Not much to update
* Possibility of barcoding concert band uniforms (to work on with MaryAnn)
* Cluster Concert date to be determined (April?)

**VP Operations Report:** Becca Macias

* March 10th assessment SoG needs to go out – to coordinate with Mr. Galway (ie: Tahoe use – WG has competition at Woodgrove that day)

**VP Drumline Report:** Paul Denfeld (notes sent in via email)

* Picked up the three tenors on loan from Westfield HS
  + To send a formal “thank you” to their band director (gift/donation?)
* Sent our 2nd installment payment notice to parents
  + Final payment due 2/24.
* Uniforms arrived
  + need to be hemmed (volunteers needed-**DONE**)
* rolling clothing rack and 40 non-slip hangers purchased for dedicated Drumline uniform use
* Medical Forms have been sent out to parents last week
  + follow up email to be sent out this week
* Master travel form with all dates needs to be compiled & distributed to students (Keith/Joel?)
* Drumline floor has arrived
* Props nearly finished
  + Currently being stored in back hallway of FHS cafeteria
* Signup Genius is nearly complete for all competitions
  + Some volunteers still needed
* Go bag needed for drumline (**DONE**)
* No word on spiritwear (check with Shannon Dingus and/or Hope from FHS?)
* Tahoe/trailer service date to be coordinated with Mr. Galway

**VP Logistics Report:** Brian Martin

* All good
* Truck reservations made

**VP Guard Report:** MaryAnn Branch

* Props finished for WinterGuard
  + will try them out at rehearsal tomorrow
  + 9 panels (4-7ft tall, 4 ft wide)
  + being stored in garage at Liberty
* “You’re alive – act like it” show title -- appreciate every day you’re alive
* Floor is being stored at Liberty
* Sat. 1st competition in Woodbridge – 9pm
* Show shirts were obtained by one of the parents
* no uniforms for 1st show (will be here for next show)
* plenty of parents to drive for competitions
* flags on the way as well
* they are on the waitlist for one more competition (will put them over budget)
* Helpers were great (placeholders for practice)
* WinterGuard to use truck this weekend
  + March 3rd WG to use rental truck
  + March 10th WG to use trailer
  + April 7th WG to use trailer
  + Dayton – if props won’t fit into coach bus– trailer will be needed, coordinate w/ Drumline
* Brian to check out props to help visualize dimensions
* April 9th WinterGuard/Drumline Expo Coordinator Volunteer needed

**Fundraising Report**: Kate Kuo

* 1st fundraiser has happened (Panera)
  + They were very gracious
  + Next fundraiser is McDonalds or maybe Chipotle
  + Might have kids perform at next fundraiser
* Jazz cabaret donations are coming in (another email going out soon)
  + How to raise attendance?
  + Advertise to JML families re: silent auction
  + Flier to be posted on Booster’s website (Kate L.)
  + Check on advertising on front FHS marquee
  + To get tickets donated (5 tickets, $500 value), Disney now requires volunteer hours
    - Kate K. to look into requirements

**Treasurer’s Report:** David Whitaker

* 17 payments outstanding from drumline (David to follow up with families)
* 7 outstanding 2nd payments for WinterGuard
* Get parent emails from Joel (he has the school’s list)
* Issued all the 1099s tax forms for 2017 taxes
* Final payments for WG/DL coming up
* Partnership w/ Hope going well(FHS) – statements that are shared are very helpful
  + Process will be evaluated at the end of the year
* Joel needs to send email to parents to collect $40 band fee
* Tux shirts need to be paid for on Charms

**Comments:**

Finals or not for Drumline? What would be the cost? Have to make a decision soon or tickets will sell out. Talk to Paul/Jace. (JiHyun) Hotel rooms for drivers.

**UPDATE**: No need for additional driver coverage for the finals.  Mr. Galway confirmed that there will be no kids staying to see finals.

**Meeting closed by** Kate Lemieux **at:** 8:06pm

**Next Meeting Date:** Monday, March 12, 2018

**Action Items (in RED):**

**KATE L.:**

* work on barcoding concert band attire with **MaryAnn**
* Post jazz cabaret flier on band boosters’ website

**BECCA:** send out March 10th assessment SoG for volunteers

**PAUL:**

* send a formal “thank you” to WFHS band director for use of 3 tenors
* Send follow-up email for medical forms
* Check with Shannon Dingus and/or Hope from FHS on spiritwear
* Coordinate Tahoe/trailer service date with **Mr. Galway**
* Coordinate truck use with Winter Guard **(MaryAnn)**

**MARYANN:**

* coordinate truck use w/ Drumline **(Paul)**
* work on barcoding concert band attire with **Kate L.**

**BRIAN:** check out Winter Guard props to help visualize dimensions for truck use

**KATE K.:**

* Send out Jazz cabaret email asking for donations
* Check on advertising on front FHS marquee
* Check on Disney ticket service requirements

**DAVID:**

* Follow up with outstanding DL payments
* Get parent emails from **Mr. Galway** (he has the school’s list)

**MR. GALWAY:**

* Send out $40 band fee email to parents
* Coordinate Tahoe/trailer service date with Paul
* Provide parent email list to David
* Master travel form for drumline to be distributed to students (coordinate with Keith?)